

Obedience Trial Committee Tasks

Trial Chair/Committee

- To assist Chair and Secretary in their duties in any way possible
- To attend trials each day; must be present during trial hours
- If needed, to sit as bench trial committee in hearing infractions of AKC rules

Secretary

- Duties are outlined in AKC Guidelines and Timetable – also in separate club list

Trophy

- To determine which awards will be offered
- To prepare list of awards for premium list and catalog
- To solicit donations for awards, if appropriate
- To purchase awards as needed, including AKC ribbons
- To prepare awards for distribution to appropriate rings
- To display awards the day of the trial
- To tabulate eligibility for special awards, including HC and HIT

Hospitality

- To make hotel accommodations for judges as needed, including payment
- To make arrangements for judges' transportation (airport, hotel club)
- To make arrangements for judges' meals (dinner, breakfast)
- To provide luncheon for judges and stewards
- To provide coffee throughout the trials
- To make sure ring tables have candies, hand-wipes, beverages, etc.

Chief Ring Steward

- To provide stewards for all rings – avoid unnecessary changes during day
 - Obedience – three per ring; 1 table and 2 ring stewards)
 - Rally – four per ring
- To accommodate stewards' skill and experience levels to needs of ring
- To blend less experienced stewards with more experienced stewards
- To create stewarding schedules
- To provide each ring with copies of AKC Rules and Regs and Stewards in Obedience

Building and Grounds

- To arrange building clean-up, ring set-up, and take-down crews
- To ensure all jumps and ring gates are in working order
- To ensure appropriate parking guidelines
- To provide Porta-Potties as necessary