

Building Rental Policies

1. A building rental liaison will be identified (traditionally the Vice President). They will be responsible for publicizing the date of the rental, getting a contract signed, collecting fees, discussing cleaning arrangements, etc. A checklist will be drawn up to assist them in the procedure.
2. All renters must sign a contract and provide proof of insurance.
3. It is preferable that rental arrangements be made at least 1 month in advance.
4. Fees shown below do not include cleaning/damage deposit. This refundable deposit will be added to the contract and included in the total fee in the instance that the renters elect not to clean or damage property.
5. Persons/Organizations renting are responsible for arranging at least one DTCCU member to be present at the event to unlock and lock doors and to oversee the event and verify cleaning is done properly. This can be accomplished in many ways: a member that is participating in the event already may agree to serve this function, the organization could contact a member and offer payment or participation in the day's events as compensation directly to that person, or the organization could have DTCCU provide a member for a fee included in rental agreement.
6. Any further questions, or unresolved issues, will be decided by the Board.

Rental Fees

<p>Building Rental Building rental guarantees use of the building for a specific time and day. The following fees apply to dog-related activities, there may be other rates for non-dog related rentals.</p>	
<p>\$500/weekend \$250/day \$100/hour</p> <p>+\$250 refundable damage/cleaning deposit</p>	
<p>Building Rental/Use-Special Cases The use of the building will be offered to 4 "groups" outside of the above price structure.</p>	
4-H Dog Training Classes	No fee for use of building, Would expect some help with our events and/or club cleaning. Details to be worked out with 4-H leader.
Bill Huber ¹	\$50/day plus cleaning fee if he opts to use outside group
Bob Myers ²	\$50/day plus cleaning fee if he opts to use outside group
Champaign Illinois Kennel Club	A yearly fee as agreed upon for use of a designated ring one night a week.

¹ May be a one-time offer.

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